

2024 Brokerage Data Call Definitions

Residential Real Property: For the purpose of this data call, residential real property refers to existing and newly built dwellings including:

- a. Detached houses;
- b. Semi-detached houses (e.g., duplexes);
- c. Townhouses;
- d. Apartments within a duplex or other multi-unit dwelling;
- e. A residential strata lot (condos);
- f. Manufactured homes that are affixed to land; and
- g. A cooperative interest that includes a right of use or occupation of a dwelling.

Workbook Column	Title	Description	Potential Source of Information
A	Transactions to Report	Please indicate whether you had any residential transactions with a firm contract date between February 18, 2024 to March 16, 2024, where your brokerage (including any branch offices) was the listing brokerage. If you, indicate "Y" please provide the details of the transaction in the remaining columns. This only needs to be completed for the first row and can be left blank in subsequent rows. If "N", then your submission is complete. Please save and submit via IRIS.	
B	Real Estate Board	Provide the name of the local real estate board where the subject property is located. Select from the drop-down menu. If it is unknown which board area the subject property is in, select "unknown".	

C	Parcel Identification Number	Provide the 9-digit parcel identification (PID) number of the subject property. Do not include any dashes.	Contract of Purchase and Sale or Title Search
D	Street Address	Provide the full address of the subject property, including street number, street name and unit number (if applicable).	Listing agreement, Contract of Purchase and Sale or MLS System
E	Municipality	Provide the name of the municipality in which the subject property is located.	Listing agreement, Contract of Purchase and Sale or MLS System
F	Postal Code	Provide the postal code of the subject property.	Listing agreement, Contract of Purchase and Sale or MLS System
G	Date of listing agreement	Provide the date on which the seller and the licensee entered into a listing agreement.	Listing agreement
H	List price on date of offer acceptance	Provide the list price of the subject property on the date of offer acceptance.	Listing agreement (including the most recent amendment) or MLS System

I	Date of offer acceptance	For the accepted offer only, provide the date on which the last party accepted the offer or counter offer.	Contract of Purchase and Sale
J	Firm contract date	<p>Provide the date on which the contract of purchase and sale became firm. For a subject-free or unconditional offer, this would be the date that the seller accepted the buyer's offer. For a conditional offer, this would be the date when the buyer (and/or seller) removed all subjects. Ensure the firm contract date is between February 18, 2024 to March 16, 2024.</p> <p>A buyer's decision to rescind a contract does not impact the "firm contract date". Brokerages should report all residential real estate transactions, where the brokerage represented the seller, on the "sales spreadsheet," based on the firm contract date, regardless of whether the contracts were later rescinded.</p>	Contract of Purchase and Sale or MLS System
K	Sale price	Provide the final sale price of the property. If the final sale price is different than the price in the accepted offer, list the final sale price only.	Contract of Purchase and Sale or MLS System
L	Total number of offers received	Provide the total number of offers received from distinct buyers on the subject property (do not include counter-offers made in negotiation of the final contract with the successful buyer).	Disclosure to Sellers of Expected Remuneration, Offers made by buyers

M	Price of highest not-accepted offer	Provide the price of the highest offer made by a prospective buyer other than the successful buyer that the seller did not accept. Do not include counter-offers made by the seller.	Disclosure to Sellers of Expected Remuneration, Offers made by buyers
N	Unconditional offer (Y/N)	Provide information on whether the accepted offer was unconditional. Select "Y" for "yes" or "N" for "no." If the offer was unconditional, the next four columns do not need to be completed.	Contract of Purchase and Sale
O	Home inspection condition (Y/N)	Provide information on whether the accepted offer included a condition precedent for a home inspection. Enter "Y" for "yes" or "N" for "no."	Contract of Purchase and Sale
P	Financing condition (Y/N)	Provide information on whether the accepted offer included a condition precedent for confirmation of financing. Enter "Y" for "yes" or "N" for "no."	Contract of Purchase and Sale

Q	Insurance condition (Y/N)	Provide information on whether the accepted offer included a condition precedent for confirmation of insurance. Enter "Y" for "yes" or "N" for "no."	Contract of Purchase and Sale
R	Other conditions (Y/N)	Provide information on whether the accepted offer included any conditions precedent other than a home inspection, financing, and insurance. Enter "Y" for "yes" and "N" for "no." You do not need to specify the content of these additional conditions precedent, if any.	Contract of Purchase and Sale
S	PDS incorporated into contract (Y/N)	Provide information on whether a Property Disclosure Statement (PDS) was completed (not struck out) and incorporated into the final contract. Enter "Y" for "yes" and "N" for "no." (Note: If the seller completed a PDS but it was not incorporated it into the contract, enter N for "no.")	Contract of Purchase and Sale