

**Registrar of Mortgage Brokers**

2800 - 555 West Hastings

Vancouver, BC V6B 4N6

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<https://bcfsa.ca/>

IN THE MATTER OF the *Mortgage Brokers Act* and the Conditions of Registration

**IF YOU HAVE NOT** received or held money on account of others during your fiscal year, this completed and commissioned form must be received by the Registrar of Mortgage Brokers within 30 days of your financial year end date.

I, \_\_\_\_\_, solemnly declare that  
(Director or Designated Individual's Name)

I have read and understand the Conditions of Registration, and that:

\_\_\_\_\_  
(**Legal name** of the Mortgage Broker: the "Mortgage Broker")

1. Conducts business at:

\_\_\_\_\_  
(Full **business address** of Mortgage Broker in British Columbia)

2. Keeps business records at the address above, or the following address:

\_\_\_\_\_

3. Operates **branch offices** at the following locations: (*attach a sheet if required*)

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

4. Engages in the following **significant activities**:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Mortgage Origination                     | <input type="checkbox"/> Lending Own Mortgage Funds      | <input type="checkbox"/> Syndicated Mortgages |
| <input type="checkbox"/> Mortgage Administration                  | <input type="checkbox"/> Mortgage Investment Corporation | <input type="checkbox"/> Reverse Mortgages    |
| <input type="checkbox"/> Placing Investor Funds<br>Into Mortgages | <input type="checkbox"/> Making Mortgage Referrals       |   |

5. For the year ended \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_, did not handle trust funds or receive funds that should have been held in trust including:

- Funds received from investors pending the transfer (sale) of mortgages to those investors;
- Funds received from investors pending disbursement to borrowers;
- Funds received from borrowers pending disbursement to investors;
- Funds received from borrowers for payments on mortgages that the Mortgage Broker has sold in all, or in part, to third party investors and that the Mortgage Broker administers for the third party investors;
- Refundable fees of any type paid to the Mortgage Broker pending the approval of a mortgage application; and
- Funds held on behalf of another person for whatever reason, pending completion of a transaction, including the issuance of shares.

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same legal force and effect as if made under oath and by virtue of the Evidence Act, R.S.B.C. 1996 c. 124.

DECLARED BEFORE ME at

\_\_\_\_\_  
in the Province of British Columbia,  
this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
A Commissioner for taking Affidavits for British  
Columbia

\_\_\_\_\_  
Signature