



July 6, 2018

To Whom It May Concern:

**Re: Update to the Pensions Electronic Filing Systems**

The Superintendent of Pensions (the “Superintendent”) is implementing changes to the Pensions Electronic Filing (E-Filing) Systems, the Annual Pension Return (APR) and the Actuarial Information Summary (AIS). These changes will enhance security protocols and provide new document upload capabilities to streamline filing procedures for pension plan administrators and service providers.

The Pensions E-Filing Systems are web-based tools which allow pension plan administrators to file their reports to the Superintendent more efficiently and securely. Enhanced security procedures will require users to input a user name and password to access the E-Filing Systems. This will improve information security through stricter access controls. This will also allow for the capability of uploading required documents to the E-Filing systems directly.

Currently, the E-Filing Systems are limited in terms of the information and documentation that is accepted. With this update, users will have the capability to attach specific filing-based documents, eliminating the need for these documents to be submitted through mail or e-mail. Please note that this update will not result in any changes to the data filing requirements within the E-Filing Systems.

More detailed information about this update and other reporting initiatives will be posted on the FICOM website shortly. We encourage you to visit our website at [www.fic.gov.bc.ca](http://www.fic.gov.bc.ca) for updates.

Should you have any questions or require clarification, please do not hesitate to contact us at (604) 660-3555 or [Pensions@ficombc.ca](mailto:Pensions@ficombc.ca).

Yours truly,

A handwritten signature in black ink that reads "Michael J. Peters".

Michael J. Peters  
Acting Superintendent of Pensions