# **INSTRUCTIONS**

- 1. All applicable information must be provided
- 2. This information must be typewritten or printed
- 3. Upon completion, please forward this form and all attachments to:

BC Financial Services Authority 600-750 West Pender Street Vancouver, B.C. V6C 2T8 Email: Pensions@bcfsa.ca

#### Freedom of Information and Protection of Privacy Act (FOIPPA)

The information requested on this form is collected under the authorities of sections 26(a) and 26(c) of the *Freedom of Information and Protection of Privacy Act*, and section 18 of the *Pensions Benefits Standards Act*. The information is collected for the purpose of administering the *Pensions Benefits Standards Act*. If you have any questions about the collection or use of this information, please contact the BC Financial Services Authority at 604.660.3555, 600-750 West Pender Street, Vancouver, B.C. V6C 2T8.

<b>PART A - GENERAL</b>	INFORMATION -	PLAN SPONSOR/A	<b>ADMINIS</b>	TRATOR	
Legal Name of Plan					
Plan Sponsor or					
Administrator					
Plan Administrator Contact If plan is trusteed, Chair of the Board of Trustees (Required Information)	Name		Position or Title		
	Address			<b>,</b>	
	Phone		Email		
	Fax				
PART B - PLAN TYPE					
Benefits provided:  Defined Contribution (DC) Defined Benefit (DB) Target Benefit (TB)	☐ Multi-Employer Plar  *A plan is not a multi-er		ver, not a multi-employer plan* n mployer plan if all participating employers are affiliates dusiness Corporations Act		
PART C - NATURE OF AMENDMENT					
Does the amendment affect:  Eligibility for membership  Normal retirement age  Integration with CPP/QPP  Employee contribution rate  Employer contribution rate		_	average earnir ases to pensio to pensions in	,	
For any of the amendments described above, please set out the nature of the change. For example, "Employee required contributions are being changed from x% of earnings to y% of earnings."					

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PART D - SECTIONS OF PLAN TEXT DOCUMENT					
Please list the sections of the plan text document being amended.					
PART E - CONSENT OF SUPERINTENDENT					
Do any of the changes require consent or approval from the Superintendent of Pensions? If so, please set out the nature of the consent or					
approval required and the section reference from the Pension Benefits Sta	andards Act or regulation.				
PART F - ACTUARIAL VALUATION					
If the provision being amended is either DB or TB, does the amendment:					
<ul> <li>increase the participating employer's or employers' current service costs</li> <li>create an unfunded actuarial liability; or</li> <li>create a solvency deficiency?</li> </ul>					
If the answer to any of the above is "Yes," please ensure that a new actuarial valuation report is prepared or the current actuarial valuation report is revised as of the effective date of the amendment.					
PART G - TARGET BENEFIT PLAN CONVERSION					
If the amendment is to covert a multi-employer plan that is a negotiated cost plan from a defined benefit provision to a target benefit provision, and such conversion may reduce accrued benefits, has the trade union consented to the conversion?					
<ul> <li>Yes, the trade union has consented to the conversion</li> <li>No, trade union consent is not required</li> </ul>					
PART H - PLAN TERMINATION					
Does the amendment result in the full termination of the plan?					
☐ Yes ☐ No					
If the answer above is "Yes," is the plan being replaced by:  A registered retirement savings plan  A deferred profit sharing plan  Other (please describe)  No replacement vehicle	Please describe if "Other."				

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# FORM 6

(section 19)

### ADMINISTRATOR STATEMENT OF COMPLIANCE —

### AMENDMENT TO PLAN TEXT DOCUMENT

#### WHEN TO USE THIS FORM

An administrator is required by section 18 (b) of the Pension Benefits Standards Act (the "Act") to file a statement with a certified copy of an amendment to the plan text document of a pension plan that, in the opinion of the administrator, the amendment complies with the Act and the regulations under the Act. The issuance by the Superintendent of Pensions (the "superintendent") of a notice of registration for an amendment to a plan text document of a pension plan registered under the Act may be made based upon this statement. Administrators are reminded that the superintendent has the power to refuse to register or to revoke the registration of an amendment to a plan text document that does not comply with the Act and the regulations.

- 1. It is my opinion that the amendments to the plan text document filed with this statement complies with the Act, the regulations.
- I acknowledge that the obligation to determine compliance of the amendment filed with this statement is the responsibility of
  the administrator, and I declare that I have fulfilled that responsibility and, in making this application have complied with the
  Act and the regulations.
- 3. A summary of the changes made by the amendment and a list of the sections of the plan text document that have been amended are attached.

I declare that the above statements are true to the best of my knowledge and belief and I make these statements conscientiously believing them to be true.

DATED at British Columbia, on

Signature of administrator or authorized officer

[type or print name]

NOTE: The administration of a pension plan in a manner that does not comply with the Act and the regulations may be subject to an administrative penalty under section 116 of the Act or may be an offence under section 123 of the Act. In addition, an administrator may be subject to a direction for compliance under section 113 of the Act issued by the superintendent relating to, among other matters, the manner of administration of a pension plan.

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