

PART A: INSTRUCTIONS

In order to change your legal name as registered with BCFSA, please follow the instructions outlined below:

- Complete and submit this form to BCFSA office.
- Enclose a copy of a Change of Name Certificate, Marriage Certificate, or Birth Certificate, as applicable.
- Submit a fee of \$50 payable to the BC Financial Services Authority (see www.bcfsa.ca for Credit Card Payment Form).
- Arrange for the return of your existing licence certificate to BCFSA for amendment.

Please print clearly.

PART B: NAME CHANGE INFORMATION

Current licensee name	
Brokerage name and address	
NEW licensee name	
Effective date of name change	
Please indicate which of the following forms you are submitting with this request: <input type="checkbox"/> Change of Name Certificate <input type="checkbox"/> Marriage Certificate <input type="checkbox"/> Birth Certificate	
Signature	Date

<p>Mailing Address</p> <p>BC Financial Services Authority 600-750 West Pender Street Vancouver, B.C. Canada V6C 2T8</p>	<p>Enquiries</p> <p>Tel: 604.660.3555 Toll-free: 1.866.206.3030 Fax: 866.660.3365 www.bcfsa.ca licensing@bcfsa.ca</p>
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PRIVACY NOTICE
 BCFSA collects, uses and discloses your personal information in accordance with the Freedom of Information and Protection of Privacy Act and other applicable legislation.



Note: Please use a separate form for each applicant. Partial payments will not be accepted.

Name of licensee
Name of brokerage

FEES AND RELATED ASSESSMENTS

Individual Fees

- | | | |
|----------------------------------|--|--|
| <input type="checkbox"/> \$2000 | | First time Licensing Application |
| <input type="checkbox"/> \$2000 | | Re-licensing Application (unlicensed for more than 90 days from licence expiry) |
| <input type="checkbox"/> \$1650 | | Licensing Renewal Application |
| <input type="checkbox"/> \$1700 | | Late Renewal (unlicensed less than 90 days from licence expiry) |
| <input type="checkbox"/> \$250 | | Licence Transfer or Reinstatement Application |
| <input type="checkbox"/> \$250 | | Personal Real Estate Corporation Transfer |
| <input type="checkbox"/> \$250 | | Change of Licence Level or Category |
| <input type="checkbox"/> \$50 | | Individual Name Change |
| <input type="checkbox"/> \$1000 | <input type="checkbox"/> \$950 Renewal | Secondary Managing Broker Licence Application |
| <input type="checkbox"/> \$_____ | | Pro-rated licensing fee for Personal Real Estate Corporation (see www.bcfsa.ca for fees) |

Brokerage Fees

- | | | |
|---------------------------------|---|---------------------------------------|
| <input type="checkbox"/> \$2200 | <input type="checkbox"/> \$1650 Renewal | Licensing Application – Brokerage |
| <input type="checkbox"/> \$1000 | <input type="checkbox"/> \$950 Renewal | Licensing Application – Branch Office |
| <input type="checkbox"/> \$250 | | Change of Licence Level or Category |
| <input type="checkbox"/> \$50 | | Name or Address Change |

Other Fees

- \$_____ (describe)_____

CREDIT CARD INFORMATION

Credit card #	Expiry date MM/YY	
Name on card (PRINT CLEARLY)	Cardholder signature	Date MM/DD/YYYY

Note: Licence fees and Compensations Fund assessments are not refundable after licence issuance. If the licence is surrendered in the first year of the two year licensing period, a refund of the second year errors and omissions insurance premium is available. If an application is withdrawn for any reason prior to licence issuance, the application fee will not be refunded.

FOR OFFICE USE ONLY PLEASE DO NOT WRITE IN THIS SECTION

Amount	Card Auth. #	Licence #
Rec. #	Date	

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