



**PART A – NATURE OF APPLICATION**

<b>Type of applicant</b> <i>(please check)</i> <input type="checkbox"/> First-time applicant <i>(Submit criminal record check with application. See attached page for details.)</i> <input type="checkbox"/> Re-licensing applicant <i>(unlicensed for <b>more</b> than 90 days from licence expiry) (Submit criminal record check with app.)</i> <input type="checkbox"/> Renewal applicant <input type="checkbox"/> Late Renewal <i>(unlicensed <b>less</b> than 90 days from licence expiry)</i> <input type="checkbox"/> Reinstatement applicant <i>(licence inoperative for <b>more</b> than 90 days within licence period) (Submit criminal record check with app.)</i> <input type="checkbox"/> Reinstatement applicant <i>(TRANSFER) (currently licensed or inoperative for <b>less</b> than 90 days)</i> <input type="checkbox"/> Change of licence level or category <input type="checkbox"/> Secondary managing broker licence		<b>BCFSA Use Only</b>  File Number  Approval date  Approved by  BCSC/Ins/FIC  Cond/Restrictions
<b>Level of licence applied for</b> <i>(check one box only)</i> <input type="checkbox"/> Representative <input type="checkbox"/> Associate broker <input type="checkbox"/> Managing broker	<b>Categories of licence being applied for</b> <i>(You will <b>only</b> be licensed for the category(s) indicated in this section. Check <b>all</b> that apply.)</i> <input type="checkbox"/> Trading services <input type="checkbox"/> Rental property management services <input type="checkbox"/> Strata management services	

**PART B – APPLICANT INFORMATION**

**Indicate your full legal name below. Initials are not acceptable.**

Last name	First name	Middle name(s) <i>(Initials are not acceptable)</i>
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Any previous legal names(e.g. maiden name), or other names by which you are or have been known	
Name other than your legal name (e.g. nickname, hyphenated last name) that you intend to use for advertising purposes, if any		
Residential address – Suite #/Street <i>(P.O. boxes are not acceptable)</i>		
City, Province		Postal Code
Phone number <i>(include area code)</i>	Email address <b><u>required</u></b>	
Mailing address for delivery <i>(this is the address BCFSA will use for mailing to you notices required by the Real Estate Services Act). BCFSA will use your brokerage office address for delivery of these notices unless you provide a different mailing address in this space.</i>		

**PART C – BROKERAGE INFORMATION**

Name of proposed related brokerage		
Office address of proposed related brokerage or branch office– Suite # / Street		
City, Province	Postal code	Phone number for that office

## PART D – BACKGROUND INFORMATION

**To be completed by all first-time, re-licensing, and reinstatement (inoperative more than 90 days) applicants.**

Place of birth	Date of birth MM/DD/YYYY
Are you a Canadian citizen? If No, attach evidence of immigration or work visa status.  <input type="checkbox"/> Yes <input type="checkbox"/> No	
If you were born outside of Canada, indicate the date of your arrival in Canada	
If you resided outside of Canada for any period (other than as noted above), indicate the dates and locations (country and, if applicable, state, province or territory) of those periods of residency.	
Are you currently employed? If yes, please indicate the name/address of employer.  <input type="checkbox"/> Yes <input type="checkbox"/> No	

## PART E – INFORMATION RESPECTING REPUTATION AND SUITABILITY

**To be completed by all applicants. PLEASE NOTE: In the case of a reinstatement (currently licensed or inoperative less than 90 days), change of licence level or category, renewal, or late renewal, these questions apply only since the date of your last application.**

<p>1. Have you ever been <b>convicted</b> of, or are you <b>currently charged</b> with, a <u>criminal or other offence</u> under a federal or provincial enactment, or under the law of any foreign jurisdiction?</p> <p><i>If yes, attach a copy of the offence, date of offence and outcome, even if an absolute or conditional discharge has been granted. Conviction(s) for which you have received a pardon need not be disclosed. Note: Highway traffic offences resulting only in monetary fines or demerit points, or both, and charges initiated by a violation ticket as defined in the Offence Act or by a ticket as defined in the Contraventions Act (Canada), need not be disclosed. A Notice of Driving Prohibition under section 215 of the Motor Vehicle Act need not be disclosed.</i></p> <p><b>Impaired driving is a Criminal Code offence and must be disclosed.</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>2. Have you ever been, or are you currently the subject of a bankruptcy, insolvency or receivership proceeding? This includes:</p> <ul style="list-style-type: none"> <li>• a bankruptcy order made against you (or an application for such an order),</li> <li>• an assignment in bankruptcy or a proposal under Part III of the <i>Bankruptcy and Insolvency Act</i>, or</li> <li>• an insolvency proceeding (including a receivership or an arrangement under the <i>Companies' Creditors Arrangement Act</i>)</li> </ul> <p><i>If yes, attach full particulars. For a list of required disclosures, please see <a href="http://www.bcfsa.ca/industry-resources/real-estate-professional-resources/education-and-licensing/frequently-asked-questions">www.bcfsa.ca/industry-resources/real-estate-professional-resources/education-and-licensing/frequently-asked-questions</a></i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>3. Has any business of which you have been an owner, director, officer or partner, been subject to bankruptcy, insolvency or receivership proceedings during the period when you were owner, director, officer or partner? This includes:</p> <ul style="list-style-type: none"> <li>• a bankruptcy order made against the business (or an application for such an order),</li> <li>• an assignment in bankruptcy or a proposal under Part III of the <i>Bankruptcy and Insolvency Act</i>, or</li> <li>• an insolvency proceeding (including a receivership or an arrangement under the <i>Companies' Creditors Arrangement Act</i>)</li> </ul> <p><i>If yes, attach full particulars. For a list of required disclosures, please see <a href="http://www.bcfsa.ca/industry-resources/real-estate-professional-resources/education-and-licensing/frequently-asked-questions">www.bcfsa.ca/industry-resources/real-estate-professional-resources/education-and-licensing/frequently-asked-questions</a></i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>4. Have you ever had any court orders or judgments made against you in relation to real estate services, a dealing in insurance, mortgages or securities, or misappropriation, fraud or breach of trust?</p> <p><i>If yes, attach copy of court order or judgment.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>5. Has any business of which you have been an owner, director, officer or partner, had any court orders or judgments made against the business, during the period when you were owner, director, officer or partner, in relation to real estate services, a dealing in insurance, mortgages or securities, or misappropriation, fraud or breach of trust?</p> <p><i>If yes, attach copy of court order or judgment.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>6. Have you ever been refused a licence, or held a licence that was suspended or cancelled, under real estate, insurance, mortgage broker or securities legislation in British Columbia or another jurisdiction, or have you ever been disciplined by a professional body?</p> <p><i>If yes, provide full particulars including any action taken by the BC Financial Services Authority.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>7. Are you the subject of an investigation or disciplinary proceedings under real estate, insurance, mortgage broker or securities legislation, or by a professional body, in British Columbia or another jurisdiction?</p> <p><i>If yes, provide full particulars including any action taken by the BC Financial Services Authority.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

## PART F – EDUCATION

**To be completed by all first-time applicants, those upgrading licence level or category and those who are required to re-qualify.**

Please indicate your UBC Real Estate Division student number here: | | | | | | | |

Provide the date you completed the applicable exam(s), or their former equivalents, to qualify for the requested licence category and level. (If you have received an education exemption from BCFSa, attach details)

**Month/Year Completed**

Real Estate Trading Services Licensing Exam *(Formerly called Salesperson's Pre-Licensing Exam)*

Rental Property Management Licensing Exam *(Formerly called Property Management Pre-Licensing Exam)*

Strata Management Licensing Exam

Real Estate Trading Services Supplemental Exam *(Formerly called Salesperson's Supplemental Exam)*

Rental Property Management Supplemental Exam *(Formerly called Property Management Supplemental Exam)*

Strata Management Supplemental Exam

Broker's Licensing Exam *(Formerly called Agent's Pre-Licensing Exam)*

*If you have taken other real estate related post secondary education (e.g. B.Comm or Urban Land Economics Diploma program), attach original transcripts, in a sealed envelope from the post secondary educational institution.*

## PART G – CONSENTS AND CERTIFICATION

**Consent for verification of criminal record check**

If required by BCFSa to provide a criminal record check pursuant to the Regulatory Statement "Required Form and Content of License Applications (RESA 21-002)", I hereby authorize BCFSa to verify the accuracy of the criminal record check with the appropriate authorities. Note: Any information BCFSa obtains through this consent will be used only for determining suitability for licensing under the Real Estate Services Act.

**Consent to obtaining a credit rating check** *(applicable to managing broker applicants only)*

I hereby authorize BCFSa to ascertain my credit rating by performing a credit check with the appropriate Credit Bureau. Note: Any information the BCFSa obtains through this consent will be used only for determining suitability for licensing under the Real Estate Services Act.

**Confirmation of completion of Continuing Education requirements (applicable to renewal applicants only)**

I confirm that I have completed BCFSa's Continuing Education requirements, pursuant to Regulatory Statement RESA 21-001.

**Certification**

I certify that I am the applicant for licensing and that the information and statements contained in this application and any attachments are true and complete.

Name of applicant

Signature

Dated MM/DD/YYYY

## PART H – CERTIFICATION OF PROPOSED RELATED BROKERAGE

I, the managing broker, sole proprietor, director, officer or partner of the proposed related brokerage, certify that I am satisfied from personal knowledge or from inquiries that the applicant is of good reputation and is suitable for licensing, and I hereby approve this application.

Name

Brokerage name

Signature

Dated MM/DD/YYYY

Title or position of above signatory *(managing broker, sole proprietor, director, officer or partner)*

**Mailing Address**

BC Financial Services Authority  
600-750 West Pender Street | Vancouver, B.C. Canada | V6C2T8

**Enquiries**

Tel: 604.660.3555 | Toll-free: 1.866.206.3030 | Fax: 866.660.3365  
[www.bcfsa.ca](http://www.bcfsa.ca) | [licensing@bcfsa.ca](mailto:licensing@bcfsa.ca)



Note: Please use a separate form for each applicant. Partial payments will not be accepted.

Name of licensee
Name of brokerage

**FEES AND RELATED ASSESSMENTS**

**Individual Fees**

- \$2000 First time Licensing Application
- \$2000 Re-licensing Application (unlicensed for more than 90 days from licence expiry)
- \$1650 Licensing Renewal Application
- \$1700 Late Renewal (unlicensed less than 90 days from licence expiry)
- \$250 Licence Transfer or Reinstatement Application
- \$250 Personal Real Estate Corporation Transfer
- \$250 Change of Licence Level or Category
- \$50 Individual Name Change
- \$1000       \$950 Renewal      Secondary Managing Broker Licence Application
- \$ \_\_\_\_\_ Pro-rated licensing fee for Personal Real Estate Corporation (see www.bcfsa.ca for fees)

**Brokerage Fees**

- \$2200       \$1650 Renewal      Licensing Application – Brokerage
- \$1000       \$950 Renewal      Licensing Application – Branch Office
- \$250 Change of Licence Level or Category
- \$50 Name or Address Change

**Other Fees**

- \$ \_\_\_\_\_ (describe) \_\_\_\_\_

**CREDIT CARD INFORMATION**

Credit card #		Expiry date MM/YY
Name on card (PRINT CLEARLY)	Cardholder signature	Date MM/DD/YYYY

**Note:** Licence fees and Compensations Fund assessments are not refundable after licence issuance. If the licence is surrendered in the first year of the two year licensing period, a refund of the second year Errors and Omissions Insurance premium is available. If an application is withdrawn for any reason prior to licence issuance, the application fee will not be refunded.

**FOR OFFICE USE ONLY PLEASE DO NOT WRITE IN THIS SECTION**

Amount	Card Auth. #	Licence #
Rec. #		Date

<b>Mailing Address</b> BC Financial Services Authority 600-750 West Pender Street   Vancouver, B.C. Canada   V6C2T8	<b>Enquiries</b> Tel: 604.660.3555   Toll-free: 1.866.206.3030   Fax: 866.660.3365 <a href="http://www.bcfsa.ca">www.bcfsa.ca</a>   <a href="mailto:licensing@bcfsa.ca">licensing@bcfsa.ca</a>
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**PRIVACY NOTICE**

BCFSA collects, uses and discloses your personal information in accordance with the Freedom of Information and Protection of Privacy Act and other applicable legislation.

To avoid delays in the processing of your licence, please complete all applicable sections of the application in full. If any portion of the relevant licensing information is incomplete, the application will be returned for completion.

**Submit fees by MasterCard, VISA, money order or cheque made payable to “BC Financial Services Authority.” We do not accept payments in cash**

## FIRST-TIME LICENCE APPLICATION

### What to do:

- Complete an **Application for Representative, Associate or Managing Broker Licence** form.
- All first-time trading services licensing applicants must be enrolled in the **Residential/Commercial Trading Services Applied Practice Course** in order to apply for their licence. Please submit your licence application promptly. A licence is required in order to complete the final Applied Practice Course components.
- Include a **criminal record check** with your application. See attached page for details.
- Include a copy of government-issued **photo identification** with your application. See attached page for details.
- Licence applicants must be 19 years of age or older.
- Please forward all documents in one package to BCFSA. If your criminal record check was completed via Triton, please indicate this in the body of your submission.
- Applicants transferring from other Canadian jurisdictions should review BCFSA’s website at [www.bcfsa.ca](http://www.bcfsa.ca) for further information and requirements regarding making an application for licensing in B.C.

**Fee:** \$2000

Includes:

BCFSA licensing & assessment fees	(\$1000)
Errors & Omissions Insurance assessment	(\$700)
Real Estate Compensation Fund assessment	(\$300)

All fees for two-year period on an anniversary date basis.

**NOTE:** Licence fees and Compensation Fund assessments are not refundable after licence issuance. If you surrender your licence in the first year of the licensing period, a refund of the second year Errors and Omissions Insurance premium is available. If you withdraw your application for any reason prior to licence issuance, you are entitled to a refund less a \$100 non-refundable application fee.

## LICENCE RENEWAL

### What to do:

- Complete an **Application for Licence Renewal** online at [www.bcfsa.ca](http://www.bcfsa.ca) or an **Application for Representative, Associate or Managing Broker Licence** form.
- If the renewal application is not received at the BCFSA office by the renewal due date, the application will be treated as a late renewal or a re-licence application.

**Fee:** \$1650

Includes:

BCFSA licensing & assessment fees	(\$950)
Errors & Omissions Insurance assessment	(\$700)

**NOTE:** Licence fees and Compensation Fund assessments are not refundable after licence issuance. If you surrender your licence in the first year of the licensing period, a refund of the second year Errors and Omissions Insurance premium is available. If you withdraw your application for any reason prior to licence issuance, you are entitled to a refund less a \$50 non-refundable application fee.

## LATE RENEWAL (unlicensed less than 90 days from licence expiry)

### What to do:

- Complete an **Application for Late Renewal** online at [www.bcfsa.ca](http://www.bcfsa.ca) or an **Application for Representative, Associate or Managing Broker Licence** form.

**Fee:** \$1700

Includes:

BCFSA licensing & assessment fees	(\$1000)
Errors & Omissions Insurance assessment	(\$700)

**NOTE:** Licence fees and Compensation Fund assessments are not refundable after licence issuance. If you surrender your licence in the first year of the licensing period, a refund of the second year Errors and Omissions Insurance premium is available. If you withdraw your application for any reason prior to licence issuance, you are entitled to a refund less a \$100 non-refundable application fee.

**LICENCE REINSTATEMENT (TRANSFER) APPLICATION**  
 (currently licensed or inoperative less than 90 days within a licence period) or CHANGE OF LICENCE CATEGORY APPLICANTS

**What to do:**

- Complete an **Application for Representative, Associate or Managing Broker Licence** form.

<b>Fee:</b> \$250	
Includes:	
BCFSA licensing & assessment fees	(\$250)

If you withdraw your application for any reason prior to licence issuance, you are entitled to a refund less a \$50 non-refundable application fee.

**LICENCE REINSTATEMENT APPLICATION (inoperative more than 90 days within a licence period)**

**What to do:**

- Complete an **Application for Representative, Associate or Managing Broker Licence** form.
- Include a **criminal record check** with your application. Please see attached page for details.
- Include a copy of government-issued **photo identification** with your application. Please see attached page for details.
- Please forward all documents in one package to BCFSA. If your criminal record check was completed via Triton, please indicate this in the body of your submission.

<b>Fee:</b> \$250	
Includes:	
BCFSA licensing & assessment fees	(\$250)

If you withdraw your application for any reason prior to licence issuance, you are entitled to a refund less a \$50 non-refundable application fee.

**RE-LICENSING APPLICATION (unlicensed more than 90 days from licence expiry)**

**What to do:**

- Complete an **Application for Representative, Associate or Managing Broker Licence** form.
- Include a **criminal record check** with your application. See attached page for details.

<b>Fee:</b> \$2000	
Includes:	
BCFSA licensing & assessment fees	(\$1000)
Errors & Omissions Insurance assessment	(\$700)
Real Estate Compensation Fund assessment	(\$300)
All fees for two-year period on an anniversary date basis.	

- Include a copy of government-issued **photo identification** with your application. See attached page for details.
- Please forward all documents in one package to BCFSA. If your criminal record check was completed via Triton, please indicate this in the body of your submission.

**NOTE:** Licence fees and Compensation Fund assessments are not refundable after licence issuance. If you surrender your licence in the first year of the licensing period, a refund of the second year Errors and Omissions Insurance premium is available. If you withdraw your application for any reason prior to licence issuance, you are entitled to a refund less a \$100 non-refundable application.

## Frequently Asked Questions

### **Am I required to provide a Criminal Record Check?**

In order to protect consumers, BCFSA requires the following applicants to obtain a criminal record check as part of their application:

- First-time licence applicants
- Re-licence applicants (those who have been unlicensed for more than 90 days after licence expiry)
- Reinstatement licence applicants (those who have been unlicensed for more than 90 days within licence period)
- Director/officer or partner applicants who are not currently licensed or who have not been licensed or registered as a director/officer or partner under the *Real Estate Services Act* in the last 90 days

BCFSA may require a criminal record check from any licence applicant.

### **How do I obtain a Criminal Record Check?**

You can apply for a criminal record check online using Triton Canada. To obtain a criminal record check using Triton online, you must use the link below. **BCFSA will not be able to accept criminal record checks that are obtained using any other link, or through any other online criminal record checks provider.**

You may also obtain a local criminal record check (also called a Police Information Check) from either the municipal police department or RCMP detachment where you live, or by a division of the Canadian Corps of Commissionaires. If using the Commissionaires you must request the type of criminal record check that includes Judicial Matters.

### **Online Criminal Record Checks using Triton Canada**

Please use the following link to obtain a criminal record check via Triton Online Canada:

<https://secure.tritoncanada.ca/Eiv/InitiateEiv?id=320ef48c-8980-9c24-f770-75692aa0c09b&language=en>

You may also find this link on our website at:

<https://www.bcfsa.ca/industry-resources/real-estate-professionals/licensing/becoming-licensed/criminal-record-check>

**BCFSA cannot accept criminal record checks obtained from Triton where you have not used the link provided, or through any other online criminal record check provider.**

Once you have completed the online process, your results will be sent to you via email. BCFSA will receive access to your results directly through Triton. You do not need to send your results to us.

If your criminal record check was obtained online using Triton, forward your completed licence application package to [licensing@bcfsa.ca](mailto:licensing@bcfsa.ca). Please indicate that you have obtained a criminal record check online using Triton.

### **In-Person Criminal Record Checks:**

Before you visit the police, RCMP or Commissionaires office, contact them to confirm their hours of operation, fees, and the methods of payment accepted.

Print and take with you the criminal record check requirements (included in the application form). These instructions explain that you require a criminal record check for licensing purposes.

If the criminal record check has a section requiring you to authorize the disclosure of your personal information, enter "BC Financial Services Authority" in this section.

Send your licence application and the original, embossed or dry stamped criminal record check, to BCFSA's office in one package by mail or courier. Do not email or fax your application, as the original criminal record check is required.

If you are aware of a conviction, charge, or incident with the police on your record, please obtain your criminal record check from your local RCMP or police department. Commissionaires and Triton criminal record checks may not provide the full disclosure required and will not be accepted by BCFSA for licensing purposes if they are incomplete.

### **What if I live outside of BC?**

Criminal record checks must be from Canada unless otherwise requested or approved by BCFSA.

- If you live in a province other than BC, follow the previous steps to obtain an electronic criminal record check using Triton Canada. Criminal record checks obtained using any other link or from any other online criminal record check provider will not be accepted.
- You may also obtain a criminal record check from the municipal police agency or RCMP detachment in your community, or a division of Commissionaires. The criminal record check must provide search results for both convictions and charges before the courts. BCFSA requires the original criminal record check be submitted with your application.
- A certified criminal record check obtained via fingerprints is not required. If you are aware of a conviction, charge, or incident with the police on your record, please obtain your criminal record check from your local RCMP or police department. The Commissionaires and Triton Criminal record check results may not provide the full disclosure which is required by BCFSA and won't be accepted if they are incomplete. Before ordering your criminal record check from the police or RCMP, ensure that the search will be conducted for both convictions and charges before the courts (Judicial Matters) and that the search results will provide full disclosure of the incident.
- If you have lived in a country other than Canada for a significant period within five years of the date of your application, you may be required to provide BCFSA with a criminal record check from that country.

## When should the Criminal Record Check be completed?

Make sure your criminal record check is completed within 90 days of the date BCFSA receives your application. If the criminal record check is more than 90 days old, you will be required to have a new check completed before you can be licensed.

## Will BCFSA accept a copy of a Criminal Record Check?

No. Only original documents will be accepted. BCFSA will not accept photocopies of criminal record checks obtained from the police, RCMP, or Commissionaires.

Send your licence application and the original criminal record check to BCFSA's office in one package via mail or courier. Do not email or fax your initial application, as the original criminal record check is required.

If your criminal record check was obtained online using Triton, forward your completed licence application package to [licensing@bcfsa.ca](mailto:licensing@bcfsa.ca). Please indicate that you have obtained a criminal record check online using Triton.

## I have a criminal record. How do I obtain a Criminal Record Check to verify outstanding charges or convictions?

If you are aware of a conviction, charge, or incident with the police on your record, please obtain your criminal record check (also called a Police Information Check) from your local RCMP or police department.

The Commissionaires and Triton criminal record check results may not provide the full disclosure which is required by BCFSA and won't be accepted if they are incomplete.

Before ordering the criminal record check from the police or RCMP, ensure that the search will be conducted for both convictions and charges before the courts (Judicial Matters) and that the search results will provide full disclosure of the incident.

If the search indicates that you have a conviction or current charge against you, in addition to the original criminal record check you must also provide full details of the incident and include court documentation with your licence application form.

A certified criminal record check obtained via fingerprints is not required.

## Am I required to provide photo ID with my application?

BCFSA requires that you obtain a copy of a piece of valid government-issued photo identification and submit it with your application to BCFSA if you are a:

- First-time licence applicant.
- Re-licence applicant (you have been unlicensed for more than 90 days after licence expiry).
- Reinstatement licence applicant (you have been unlicensed for more than 90 days within licence period).
- Director/officer or partner applicant who is not currently licensed or has not been licensed or registered as a director/officer or partner under the *Real Estate Services Act* in the last 90 days.

BCFSA may require a piece of government-issued photo identification from any licence applicant when BCFSA deems it appropriate.

## What kind of identification is acceptable?

The photo identification that you provide must:

- have been issued by a provincial or territorial government of Canada, by the Government of Canada, or by another state or federal government;
- be valid (not expired) at the time it is provided, or
- if the photo identification does not have an expiry date, must have been issued within the last 5 years; and
- must contain your full legal name.

Please ensure that your full legal name on the photo identification exactly matches the full legal name provided on your criminal record check and on the application form you submit.

Acceptable forms of identification include:

- Motor Vehicle Driver's Licence,
- Passport,
- Nexus Card,
- Canadian Citizenship Certificate Card,
- Permanent Resident Card, and
- Certificate of Indian Status Card.

The copy of the photo identification you submit with your application must be clear and legible. If you wish to provide a form of photo identification that is not listed above, please email [licensing@bcfsa.ca](mailto:licensing@bcfsa.ca). The use of other forms of identification must be pre-approved by BCFSA.

## When should the photo identification be submitted?

Submit the copy of your valid government-issued photo identification along with your licence application package to BCFSA.

Licence applications that do not include a copy of valid photo identification will not be processed.

## Will BCFSA accept a black and white copy of my photo identification?

BCFSA recommends that you submit a colour photocopy of your valid government-issued identification.

BCFSA will accept grayscale photocopies as well, as long as they are clear and meet the requirements for valid, government-issued photo identification.